

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The May 31, 2017, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito at 7:05 p.m. at the NSSEO Administration building, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members Debbi McAtee, Carol Botwinski, Eileen Kowalczyk (Dist. 57 Board Alternate), Janice Krinsky, Anna Klimkowicz and Alva Kreutzer.

In attendance from the NSSEO staff were Bryan Bolger, Cathi Ivack, Jill Anderson, Kim Dungan, Mary Ann McGinn, Pam Radford, Sue Mahoney, Nancy D'Andrea, Melissa Swanson, Danielle Carter, Cathy Williams, Judy Hackett, Julie Jilek and Cathy Kostecki. Also, present were administrative representatives Renee Erickson, District 211; and Marni Johnson, District 214; NSSEA union officer John Bialek as well as other NSSEO staff members and observers.

MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED MAY 3, 2017

It was moved by Anna Klimkowicz and seconded by Frank Fiarito to approve the minutes of the regular and closed sessions dated May 3, 2017. On roll call vote – Ayes: Krinsky, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None. Abstain: Kowalczyk and Kreutzer.

No public comment.

SPECIAL RECOGNITION

Kim Dungan shared that in 2013 the Kirk parent organization PATHS expressed interest in funding a project to construct an outdoor track with fitness stations in the field located on the southwest corner of the Kirk property. Phase I of the project, which included a fence around the perimeter, was completed in the fall of 2013. Kirk school continued to raise funds for the crushed limestone base track and fitness equipment with stations along the track (Phase II). A special recognition was extended to the Tobler family for their tremendous generosity in donating the remainder of the cost needed to complete the project. Kim also recognized all of the supporters of the project over the past several years.

Dr. Judy Hackett also recognized Cathy Kostecki, Assistant Superintendent for Human Resources and Instruction on her retirement, June 30th. Cathy's enthusiasm, dedication and commitment to NSSEO staff and students will be missed. Judy also thanked all of the retirees for their hard work and commitment to NSSEO. A special video from the students was presented.

NSSEO SHINING STARS FOR COMMUNICATION

Sue Mahoney, NSSEO Assistive Technology and SLP Coordinator shared that May is better hearing and speech month. Sue stated that Assistive and Instructional Technology Program teams have developed a Universal AAC Approach, to ensure all students have a voice. The AAC device is an iPad with the TouchChat WordPower App. Students learn vocabulary and language through the models provided by their teachers and SLP's as they use their own iPad with AAC to express themselves in the classroom. Juan Reyes-Martinez, Dist. 25, Deaf and Hard of Hearing student; Brian Funk, Dist. 214, Miner student; and Reese Yang, Dist. 96, Kirk School; were recognized for exceeding their teachers expectations and continue to show communication growth every day.

CONSENT AGENDA

Frank Fiarito asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. Janice Krinsky asked that the Personnel Transactions dated May 31, 2017 be voted on separately.

Consent agenda items consisted of the disbursement list dated May 2017/Batch #1181; Procurement Card Automatic Payment; Personnel transactions dated May 31, 2017; Payroll expenditures by fund for the April 28th, and May 15, 2017 payrolls; The Chicago School of Psychology Practicum Agreements; FY2016-17 Budget Revisions; FY2017-2018 Federal Grant Applications; Prevailing Wage Resolution; IAASE Shared Services w/NSSEO 2017-18 Employment Contracts; Solutions Group, Medicaid Fee for Service Agreement; and a non-resident student placement request.

DISBURSEMENT LIST DATED MAY 2017/BATCH #1181

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the disbursement list dated May 2017/Batch #1181, in the amount of \$1,835,225.69. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the debit transaction of \$31,682.73 to BMO Financial Group on June 10, 2016. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

PAYROLL EXPENDITURES BY FUND

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the payroll expenditures by fund for the April 28th and May 15, 2017 payrolls. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

THE CHICAGO SCHOOL OF PROFESSIONAL PSYCHOLOGY PRACTICUM AGREEMENTS

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the affiliation agreements between NSSEO and The Chicago School of Professional Psychology for student teaching/practicum placements. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

FY2016-2017 BUDGET REVISIONS

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the 2016-2017 budget revisions as presented. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

FY2017-2018 FEDERAL GRANT APPLICATIONS

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the transmittal of the FY 2017-2018 IDEA and Preschool Flow-Through grants to ISBE when the electronic system becomes available. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

PREVAILING WAGE RESOLUTION

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve and adopt the listing of prevailing wage rates and approve the certificate and resolution of compliance. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

IAASE SHARED SERVICES WITH NSSEO 2017-18 EMPLOYMENT CONTRACTS

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to authorize the implementation of updated contracts for Norma Gerrish and Lydia Sipes with a 3% salary increases effective July 1, 2017. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

GO SOLUTIONS, INC., MEDICAID FEE FOR SERVICE ILLINOIS SERVICE AGREEMENT RENEWAL

It was moved by Anna Klimkowicz and seconded by Debbi McAtee, the NSSEO Governing Board approved to enter into a one-year Illinois Service Agreement with Go Solutions Group, Inc. for the term of July 1, 2017 through June 30, 2018. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the requests for placement of a non-resident student at Kirk School for the remainder of the 2016-17 school year with all educational costs to be paid by the student's district of residence. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee, Botwinski and Krinsky. Nays: None.

PERSONNEL TRANASCTIONS DATED MAY 31, 2017

It was moved by Anna Klimkowicz and seconded by Frank Fiarito to approve the personnel transactions dated May 31, 2017 pulled from the Consent Agenda, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee and Botwinski. Nays: None. Abstain: Krinsky.

NEEDS ASSESSMENT EDUCATOR SURVEY RESULTS 2017-18

Dr. Pam Radford presented the Needs Assessment Educator Survey results. Six hundred fifty-five (655) completed educator surveys were analyzed for trends relating to special education programming needs. Educators who completed the survey represented all eight-member districts, NSSEO programs and services and three private/parochial schools from a multitude of disciplines and represented all grade levels from early childhood to transition. The survey content collaboratively developed by the NSSEO Professional Development Committee along with member district and program representatives included questions to prioritize professional development needs in the areas of curriculum/instruction, social emotional learning, multi-tiered system of support, collaborative problem solving, IEP best practices, autism, assistive and instructional technology and transition. Educator responses were analyzed across the main themes to identify general areas for professional learning and specific needs for coaching support. A need for more professional development to further support implementation of New Illinois Learning Standards/Essential Elements and social emotional learning were on the overall top professional development needs. Autism professional development and coaching supports to include behavioral management strategies, setting up structured classrooms and understanding and applying verbal behavior were also identified as a need. Expanding coaching opportunities to include more on-site modeling, observation and feedback to further support application of skills in the targeted areas of behavior and autism will be incorporated in professional development sessions.

NEEDS ASSESSMENT PARENT SURVEY RESULTS 2017-18

Dr. Pam Radford presented the Needs Assessment Parent Survey results. Six hundred (600) completed parent surveys were analyzed for trends related to special education programming needs. Parents who completed the survey represented all grade levels, from Pre-K to Transition, with the elementary grade levels (K-5) representing the highest percentage and transition with the lowest percentage. The survey collaboratively developed by the NSSEO Parent Advisory Committee (PAC) along with member district and program representatives included questions pertaining to the delivery of special education services, and professional development needs. Information learned from the survey will guide practices related to IEP process, communication and partnerships, transition planning and topics for parent engagement across identified needs through a school, family and community partnership approach. The topics rated as top priorities for training, support groups, and/or information include: Strategies to support homework completion, organization; Transition plans and process; Proactive behavior management strategies; Strategies to manage anxiety, depression and mood swings; Community agencies and resources to support child post graduation; and Reading and Math instructional strategies. NSSEO will continue to focus on fostering parent engagement across identified needs through a school, family and community partnership approach.

COMMUNITY CONVERSATION ON POST-SECONDARY ISSUES

Dr. Pam Radford shared a presentation on the Community Conversation meeting held in May in conjunction with the NSSEO Parent Advisory Committee, High School Districts 211 and 214 and Connect to Community. The outcome of the meeting was to bring awareness and education to parents and communities of the barriers and limitations that individuals with disabilities are faced with regarding employment, and recreational and social options by expanding day options programs to meet complex medical and/or behavioral needs.

SUPERINTENDENT'S REPORT

NSSEO GOVERNING BOARD ANNUAL REPORT 2016-17

Dr. Hackett spoke to the Board and provided highlights from the NSSEO Continuous Improvement Plan 2016-2017 Board Report. The report focused on NSSEO programs, services and supports designed to provide a comprehensive approach to the scope and changing needs of students along a continuum of services. The board report highlighted each designated goal area and how they continue to be an important part of an ongoing continuous improvement plan that addresses the complexity of NSSEO's work and individualizing the approach to address the unique scope of learning needs of students. The emphasis for this year continues around three major priorities – instructional practices, transition and IEP best practices and important intersects between those key areas of focus that drives progress focused on students. The report indicates that the goals do not work in isolation but instead are building blocks for expanding, advanced work for next year. Talk has already begun on refining assessments and growth measures, customizing tools for post-secondary planning and training, modeling, coaching and generalizing the skills reflected in IEP modules through a collaborative process and ongoing review and evaluation. Continued efforts on on-boarding, communication, partnership across the community, state and federal levels, parents, staff and community partners will foster future continuous improvement efforts.

2017-18 GOVERNING BOARD REORGANIZATION

ELECTION OF BOARD OFFICERS

Dr. Hackett asked the Nomination Committee (comprised of Frank Fiarito and Erin Johannesen) to present the proposed slate of Board officers. Frank Fiarito, speaking for the Committee, nominated Janice Krinsky for President; Anna Klimkowicz for Vice President and Carol Botwinski for Secretary of the NSSEO Governing Board. The nominees accepted.

Debbi McAtee moved for approval and Eileen Kowalczyk seconded the motion to accept the nominees as presented. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Kowalczyk, Krinsky and Kreutzer. Nays: None.

ADOPTION OF EXISTING NSSEO BOARD POLICIES AND OPERATING PROCEDURES

It was moved by Anna Klimkowicz and seconded by Frank Fiarito to adopt the existing NSSEO Board Policies and Operating Procedures. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Kowalczyk, Krinsky and Kreutzer. Nays: None.

ADOPTION OF NSSEO GOVERNING BOARD MEETING DATES 2017-2018

NSSEO Governing Board meeting dates for 2017-2018 were presented. One (1) Tuesday meeting and an early start were proposed due to conflicts with Wednesday dates.

It was moved by Anna Klimkowicz and seconded by Frank Fiarito to approve the Governing Board meeting date schedule for 2017-2018. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Kowalczyk, Krinsky, and Kreutzer. Nays: None.

NSSEO BUSINESS DEPARTMENT UPDATE

NSSEO FOUNDATION UPDATE

Julie Jilek updated the Board on the activities of the Foundation.

UPDATE ON WOLD/RUCK RECOMMENDATION

Julie Jilek reported that on May 3rd, the Board approved an agreement with Ruck Pate for the planning of the Timber Ridge Gym project, contingent on the Board approval of planning costs. Julie stated that since architect fees are based on the type of project and overall construction costs, the architectural fees for the Timber Ridge gym/elevator project estimated to cost over \$2 million would be 7.75% of the total project cost. Representatives from Ruck Pate were available and presented timelines and goals for the project and answered questions.

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to enter into an Agreement with Wold/Ruck Pate for the planning of the Timber Ridge Gym project to include the Schematic Design, Design Development, and Construction Document Phases. On roll call vote – Ayes: Kowalczyk, McAtee, Krinsky, Botwinski, Fiarito, Kreutzer and Klimkowicz. Nays: None.

FY2017-2018 BUDGET RATIFICATION

Julie Jilek reported that, as each member district has taken a vote on the approval of the FY17-18 proposed NSSEO budget by this NSSEO Governing Board meeting, a directed vote was in order.

It was moved by Anna Klimkowicz and seconded by Eileen Kowalczyk to ratify the 2017-18 budget by directed vote. On roll call vote – Ayes: Kreutzer, Klimkowicz, Krinsky, Kowalczyk, Fiarito, McAtee and Botwinski. Nays: None.

KIRK ATHLETIC FIELD BID OPENING & OTHER PROJECTS COSTS

Julie Jilek stated that on March 3 2017, the NSSEO Board granted permission to go to bid for the Kirk Athletic Field Project. On March 23, 2017, four (4) bids were received. ESI Consultants, NSSEO's engineer, reviewed all bid specifications and recommended E. Hoffman, Inc.'s bid of \$102,786 as the lowest responsible bidder.

Julie also stated the adaptive fitness equipment to be installed along the track is not included in the bid since the equipment is manufacturer-specific and can only be purchased through one (1) vendor. The installation costs were included in the bid received from E. Hoffman, Inc.

Julie reported that the rubber surfacing material surrounding the fitness equipment stations will also need to be purchased separately as well. Quotes from NuToys and Cunningham Recreations were received. The quote from Cunningham Recreation was incorrect at the time of printing the Board packet. NSSEO was awaiting an updated quote that reflects the accurate square footage.

Julie acknowledged that aside from engineering fees, the NSSEO/Kirk Athletic Field project will be fully funded through the extraordinary efforts and generous donations from the Tobler Family, the Kirk PATHS organization and Kirk Staff.

It was moved by Anna Klimkowicz and seconded by Eileen Kowalczyk to authorize Administration to enter into an agreement with E. Hoffman, Inc for the Kirk Athletic Field project for a cost of \$102,786; also to move forward with the purchase of fitness equipment from NuToys and Cunningham Recreation for a total cost of \$42,485.11; and to contract with Cunningham Recreation for the rubber surface surrounding the fitness stations at a cost not to exceed \$39,489.90. On roll call vote – Ayes: Klimkowicz, Fiarito, Krinsky, Kowalczyk, Botwinski, Kreutzer and McAtee. Nays: None.

GRANT THORNTON STATEMENT OF WORK FOR GASB 75 ACUTARIAL SERVICES

Julie Jilek reported that as part of the audit process, NSSEO contracts with Grant Thornton LLP to complete the GASB 45 which is an accounting and financial reporting provision requiring government employers to measure and report the liabilities associated with postemployment benefits other than

pension. The Governmental Accounting Standards Board (“GASB”) recently adopted new statements, designed to improve accounting and financial reporting by state and local governments. GASB 75 replaces the current GASB 45 and establishes new accounting and financial reporting requirements. As part of the audit process, NSSEO contracts with Grant Thornton LLP to complete its GASB 45 valuation. Julie stated that even though GASB 75 is not effective until the 2017-18 fiscal year, NSSEO is recommending to adopt early and complete a full valuation in accordance with the new GASB 75 requirements in the 2016-17 audit so that the resulting liabilities can be used in the 2017-18 interim valuation rather than performing two full valuations in back-to-back years.

It was moved by Anna Klimkowicz and seconded by Eileen Kowalczyk to enter into a three-year agreement with Grant Thornton LLP for actuarial valuation and consulting services for the purpose of GASB 75 compliance according to the schedule and fees established. On roll call vote – Ayes: McAtee, Botwinski, Fiarito, Kowalczyk, Krinsky, Klimkowicz and Kreutzer. Nays: None.

MINER LEASE AGREEMENT BETWEEN SCHOOL DISTRICT 25 AND NSSEO

Julie Jilek informed the Board that the existing lease Agreement between NSSEO and School District 25 for the lease of Miner School expires on June 30, 2017. School District 25 is proposing a new lease agreement for a ten (10) year period beginning July 1, 2017 through June 30, 2027. Updates to the language in the agreement have been added in the areas of Insurance and Indemnification. The new agreement will be presented to the NSSEO Governing Board for review and approval at the August 2, 2017 Board meeting.

REVIEW OF RESOLUTION TO PAY CERTAIN EXPENDITURES IN THE ABSENCE OF A REGULAR BOARD MEETING

Julie Jilek reported that in June 2016, the NSSEO Governing Board passed a resolution that would allow NSSEO to process expenditures for payment in the event that the Governing Board does not hold a regularly scheduled meeting or the Board may not be meeting as a result of a quorum not being present. In July of 2017, NSSEO will not be conducting a Board meeting; therefore, in accordance with the resolution, NSSEO will process expenditures that fall within the District’s budget and would include: payroll for District personnel; critical vendor payments for utilities, transportation, contracted services, supplies and equipment.

NSSEO HUMAN RESOURCES UPDATE

FY 2017-18 MINER SCHOOL STAFFING PLAN REVISION

Cathy Kosteki stated that 2017-18 staffing plan for Miner School was based on 80.5 students. Currently, the enrollment has grown to 82.35 students with additional students being considered for the program. Due to increased enrollment and the complexity and intensity of students needs, current staffing allocations are no longer appropriate to meet the needs and age range of the Miner population. An additional 1.0 FTE LBS1 teacher and a .50 FTE SLP would provide the appropriate staff/student ratios to address the additional students’ educational needs.

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the request for an additional 1.0 FTE LBS1 and .50 SLP for Miner School for the 2017-2018 school year. On roll call vote – Ayes: Kowalczyk, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito. Nays: None

FY 2017-18 D/HH PROGRAM AT FOREST ELC STAFFING PLAN REVISION

Cathy Kosteki stated that student enrollment at the Early Childhood Deaf and Hard of Hearing Program at Forest School has increased by five (5) new students. Two (2) additional classroom signing aides would provide flexibility and support to manage student behaviors, language needs, safety, and personal care without disruption to the current program and schedule.

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the request for an additional 2.0 FTE Classroom Signing Aides at the Early Childhood Deaf and Hard of Hearing Program at Forest School for the 2017-2018 school year. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

FY 2017-18 CLERICAL/CENTRAL OFFICE STAFFING PLAN REVISION

Julie Jilek stated that NSSEO has restructured administrative assistant roles and responsibilities over the last several years due to the changing needs of the organization resulting in the reduction of clerical positions at Central Office. An analysis of clerical support needed for the Assistant Superintendent for Educational Services and the Director of Human Resources and Communication determined additional support is needed. An additional .6 FTE would provide adequate support based on the projected needs.

It was moved by Anna Klimkowicz and seconded by Frank Fiarito to approve the request for an additional .6 FTE clerical position for the FY 2017-18 school year. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Kowalczyk, Krinsky, and Kreutzer. Nays: None.

2017 NSSEO STEM AND SCIENCE FAIR

Cathy Kostecki shared a brief summary on the 5th Annual NSSEO STEM and Science Fair held on Thursday, April 27 at Timber Ridge School. NSSEO believes that our students learn best when actively engaged in learning. Through active inquires, investigations, and analysis, students learn about scientific concepts and how to think critically about the world around them. Students from Timber Ridge, Miner, Riley and Kirk School participated in the fair. Our judges this year were Mrs. Erin Johannesen, Jim Platt, Bryan Dickey, and Brad Brubaker. The judges' comments and feedback to the classrooms was very insightful and supportive.

FY 2017-2018 CLERICAL, CUSTODIAL, FOOD SERVICE AND TECHNOLOGY HIRING SCHEDULES

Cathy Kostecki shared that the hiring schedules for the Clerical, Custodial, Food Service and Technology employee groups are based on market studies and classified survey results through Forecast5 Analytics, Inc and the Northwest Suburban Personnel Administrators. The hiring schedules remain competitive with a 2% increase to positions. A recommendation to add an additional position and Lane to the Food Service schedule would reflect current staffing needs for the Timber Ridge cafeteria.

It was moved by Anna Klimkowicz and seconded by Eileen Kowalczyk to approve the FY 2017-2018 Hiring Schedule for Clerical, Custodial, Food Service and Technology with the recommended changes to the Food Service Placement Schedule. On roll call vote – Ayes: Kreutzer, Botwinski, McAtee, Kowalczyk, Klimkowicz and Fiarito. Nays: None. Abstain: Krinsky.

NSSEO POLICY COMMITTEE UPDATE-SECOND READING

Cathy Kostecki stated that the NSSEO Policy Committee met on Wednesday, May 3, 2017 to review the suggested changes made by PRESS Plus for revisions to the NSSEO Board Policy Manual, and presented the revisions for a first reading at the May 3, 2017 Governing Board meeting.

It was moved by Deb McAtee and seconded by Frank Fiarito to adopt the policies as presented. On roll call vote – Ayes: Kowalczyk, McAtee, Krinsky, Botwinski, Fiarito, Kreutzer and Klimkowicz. Nays: None.

INFORMATION ITEMS

The following were presented as information items: Program highlights, which included a flyer from Sunrise Lake Outdoor Education Center, and Timber Ridge; Professional Development Programs; position vacancies vs. current FTE enrollment; activity fund report dated 4/1/17 to 4/30/17; and NSSEO Health Insurance, TRS and IMRF wire transfers; and FY2017 Wellness Program Report.

CLOSED SESSION

It was moved by Eileen Kowalczyk and seconded by Anna Klimkowicz to convene into closed session at 8:55 p.m. for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)].

Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c)(1)] On roll call vote – Ayes: Kreutzer, Klimkowicz, Krinsky, Kowalczyk, Fiarito, McAtee and Botwinski. Nays: None.

CLOSED SESSION ADJOURNMENT

It was moved by Deb McAtee and seconded by Alva Kreutzer to adjourn the closed session and reconvene into open session at 9:40 p.m. On roll call vote – Ayes: Klimkowicz, Fiarito, Krinsky, Kowalczyk, Botwinski, Kreutzer and McAtee. Nays: None.

FY18 SALARY INCREASES FOR CLERICAL, CUSTODIAL, FOOD SERVICE AND TECHNOLOGY

A motion was made by Anna Klimkowicz and seconded by Eileen Kowalczyk to approve the Clerical, Custodial, Food Service and Technology FY 18 salary increases as presented. On roll call vote – Ayes: McAtee, Botwinski, Fiarito, Kowalczyk, Klimkowicz and Kreutzer. Nays: None. Abstain: Krinsky

FY18 ADMINISTRATORS' CONTRACT EXTENSIONS

A motion was made by Anna Klimkowicz and seconded by Eileen Kowalczyk to approve the Administrators' Contract extensions as presented. On roll call vote – Ayes: Kowalczyk, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES CONTRACT RENEWAL

A motion was made by Anna Klimkowicz and seconded by Janice Krinsky to approve the Assistant Superintendent for Business Services contract as presented. On roll call vote – Ayes: Kowalczyk, Kreutzer, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

SUPERINTENDENT CONTRACT RENEWAL

A motion was made by Anna Klimkowicz and seconded by Frank Fiarito to approve the Superintendent contract as presented. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Kowalczyk, Krinsky, and Kreutzer. Nays: None.

REVIEW OF CLOSED SESSION MINUTES

A motion was made by Deb McAtee and seconded by Anna Klimkowicz to continue to keep the NSSEO closed session minutes dated through and including April 5, 2017 confidential and not released. On roll call vote – Ayes: Krinsky, Kreutzer, Botwinski, McAtee, Composto, Klimkowicz and Fiarito. Nays: None.

ADJOURNMENT

It was moved by Alva Kreutzer and seconded by Deb McAtee to adjourn the May 31, 2017, regular meeting of the NSSEO Governing Board at 9:46 p.m. On roll call vote – Ayes: Kowalczyk, McAtee, Krinsky, Botwinski, Fiarito, Kreutzer and Klimkowicz. Nays: None.

Carol Botwinski, Secretary

Janice Krinsky, President

**NSSEO PERSONNEL TRANSACTIONS
May 31, 2017 MINUTES**

DAC	Name	Position	Description	Effective Date
EXTRA DUTY				
Central O&M	TUCKER, DEREK A	Seasonal Custodian	P.T. Seasonal Custodian	5/22/2017
DHH Diagnostics	ELKAYAM, JUDITH MIRIAM	P.T. Audiologist	Covering for extended sick leave	5/1/2017
DHH Forest	HAUSMANN, LYNSI	Educational Interpreter	Interpret : Dance Club/Dance Performances	2/16/2017
DHH Hersey HS	WECHMAN-MUELLER, PAM	D/HH Teacher	Interpret: IAD Spring Party	5/12/2017
DHH Itinerant	BRINSON, MICHELLE	D/HH Teacher	Interpret: Social Service Club	12/10/2016
DHH Itinerant	HERMAN, CAITLIN	D/HH Teacher	Interpret: Social Service Club	12/10/2016
DHH Itinerant	PARKER, ELIZABETH	D/HH Teacher	Interpret: Social Service Club	12/10/2016
DHH MacArthur	BATURA, ELZBIETA	Signing Classroom Aide	Interpret: Dance Club/Anime Club	3/3/2017
Kirk School	CASTILLO, DALLAS		CBI Overnight Trip	5/11/2017
Kirk School	MEYER, WENDY	Nurse	CBI Overnight Trip	5/11/2017
Kirk School	SANCHEZ, MONICA KRISTEN	Classroom Aide	Childcare for Parent Programs	1/9/2017
Kirk School	SWIFT, WESLEY	Classroom Aide	CBI Overnight Trip	5/11/2017
Kirk School	TROST-REKICH, ROY ERNEST	LBS1	After School Cooking Instructor	1/9/2017
Miner School	FRERES, CORRINE KATHLEEN	LBS1	Special Olympics/Track and Field Coach	3/20/2017
Miner School	JARRETT, JASON CHANDLER	Seasonal Custodian	P.T. Seasonal Custodian	5/15/2017
Miner School	PACION, DYLAN MORRIS	Seasonal Custodian	P.T. Seasonal Custodian	7/1/2017
Miner School	PORTERA, LAURA	Classroom Aide	Substitute Bus Aide	5/16/2017
Miner School	WAYNE, JEFFREY ALAN	Classroom Aide	Special Olympics/Track and Field	4/5/2017
Timber Ridge School	CERNIGLIA, ANNE CASSANDRA	Classroom Aide	Bus Aide for Richlee Trans./ Garden Club	5/1/2017
Timber Ridge School	FITZGERALD, MICHAEL RYAN	Classroom Aide	NSSEO Suburban Training	5/1/2017
Timber Ridge School	JARGSTORF, DEBRA	Classroom Aide	HW Club	5/16/2017
Timber Ridge School	JORDAHL, CHANDLER LEE	LBS1	NSSEO Suburban Training	5/1/2017
Timber Ridge School	OLECHOWSKI, CHERYL	Classroom Aide	Bus Aide for Richlee Trans.	5/15/2017
Timber Ridge School	ORTIZ, MARCO ANTONIO	Extra Duty	After School Supervision	4/4/2017
Timber Ridge School	SMITH, SAMANTHA	LBS1	After School Supervision	4/28/2017

NEW HIRE				
DESC	HADZIC, DZENITA	Occupational Therapist	Vacant	2017-18
DESC/Kirk/Riley	EBBOLE, MELISSA	Vision Teacher	Vacant	2017-18
DESC/Riley	KLEINHANS, KOREY	APE Teacher	Vacant	2017-18
Kirk School	GRYZLAK, JENNIFER	LBS1	Vacant	2017-18
Kirk School	MORITA, HANA	LBS1	Vacant	2017-18
Kirk School	OLIVER, ELIZABETH	Psychologist	Vacant	2017-18
Kirk School	LAABS, EMILY	Social Worker	Vacant	2017-18
Timber Ridge School	BROWN, MARIELLE	LBS1	Vacant	2017-18
Timber Ridge School	KOWALSKI, ALEXANDER	LBS1	Vacant	2017-18
Timber Ridge School	SCHAFFER, EVYN	LBS1	Vacant	2017-18
VAC	PALMQUIST, MARGARET	Administrative Assistant	Vacant	5/30/2017
STAFF TERMINATION				
Central O&M	SELLERS, WILLIAM	Maintenance Custodial Worker	Resignation-Personal Reasons	5/17/2017
DHH				
Forest/MacArthur/Hersey	PEREZ, LAURA SUE ROBINSON	DHH Teacher	Non-Renewal	6/9/2017
Miner School	HARKINS, HEATHER LYNN	LBS1	Non-Renewal	6/9/2017
Miner School	SCHMIDT, CHRISTOHPER	LBS1	Non-Renewal	6/9/2017
STATUS CHANGE				
Kirk School	BENTZ, AMY	Classroom Aide	From: Active To: FMLA	5/9/2017
Kirk School	BENTZ, AMY	Classroom Aide	From: Paid To: Stop Pay	5/9/2017
Kirk School	WAKELEY, PATRICIA JO	1:1 Nurse	From: FMLA To: Active	4/26/2017
Miner School	CALLAHAN, RYAN LOCKE	LBS1	From: FMLA To: Active	4/26/2017
Miner School	DEMPSEY, STEVEN	LBS1	From: Timber Ridge To: Miner	2017-18
Miner School	MASON, JEFFREY	LBS1	From: Kirk To Miner	2017-18
Timber Ridge School	KINDLER, CINDY R	Administrative Assistant	From: Active To: FMLA	5/1/2017
Timber Ridge School	KINDLER, CINDY R	Administrative Assistant	From: FMLA To: Active	5/9/2017